

**TOWN OF SHERMAN
BUDGET PLANNING MEETING
OCTOBER 18, 2023**

Chairman, Chase Potter called the Budget Planning Meeting to order at 6:00pm at the Sherman Town Hall and stated the meeting had been properly noticed and published.

Chairman, Chase Potter, Board Members Sherri Vodinelich, Lynn Smith, Kelley Krause, Clerk/Treasurer, Ashley Score and patrolman Terry Ford were present. Amanda Klosterman was absent. (Refer to sign in sheet for others present)

The Board reviewed the budget planning support material. Chairman Chase noted the cost of living/inflation rate is 3.7% in 2023. Discussion in raising supervisor 3 and 4 positions to match supervisor 1 and 2 wages at \$3,176.00 annually. Discussion on increasing Clerk/Treasurer wages to \$24,162.00 annually. Discussion on making 3.7% increase for patrolman and patrolman assistant positions. Patrolman wage set at \$26.00/hr (from \$24.00/hr) and Assistant set at \$15.25/hr (from \$15.00/hr). Patrolman health comp raised from \$341.00/month to \$354.00/month. Discussion in making election inspector wages the same as assistant patrolman and increasing Chief inspector wages. Election inspector wages increased to \$15.25/hr. Chief inspector wages increased to \$17.00/hr. Decision to keep cemetery sexton annual compensation to \$200.00. Dog license fees will remain the same at \$4.00 for spayed/neutered and \$9.00 for non-spayed/non-neutered. Solid waste fee will increase per the contract with Green For Life to \$197.00 annually (from \$192.00). Permits will stay the same at \$25.00 for building, driveway. Discussion on increasing charges for services to accommodate Patrolman's time and wage increase. Decision to increase truck/man time to \$76.50/hr, grader/man time to \$98.50/hr, and emergency driveway plowing, salt/sand, winging, and grading to \$60.00. Discussion in clerk/treasurer salary and increasing wages 3.7% to \$24,162 annually.

The Board reviewed the Income Comparison prepared in October 2023 for the year 2024.

Highway aids income estimated \$105,587.08 for 2024. Shared Revenue \$76,060.36. Tax roll settlement from allowable levy limit increase from general obligation debt for Bremer loan for Boyceville Fire-hall \$205,285.00. The Board went through income comparison spreadsheet line by line for additional consideration.

The Board reviewed Category #1 General Government. Previous discussion on increasing Supervisor 3 and 4, Chairman, and Clerk/Treasurer Salaries. Discussion in remaining general government expense lines making the category #1 General Government \$79,867.70.

The Board reviewed Category #2 Public Safety. Ashley noted the assessments received to date, and will enter remaining assessments when received, with approximate guess of \$92,577.06 for category #2 Public Safety.

The Board reviewed Category #3 Public Works. General discussion on public works expenses. Category #3 public works to increase from \$132,000.00 to \$137,000.00 for cost increases in supplies and wages.

The Board Reviewed Category #4 Health and Human Services. The budgeted expenditures for category #4 Health and Human Services total \$88,005.00

The Board reviewed Category #5 Capitol Improvements. Discussion held on the expenditures for category #5. The budgeted expenditures for category #5 Capitol Improvements set at \$140,000.00

The Board reviewed Category #6 Contingency. The budgeted expenditures for category #6 Contingency will increase to \$14,550.00.

The Board reviewed the debt service amount of \$28,959.62 for the fire hall loan.

The Board compared the budgeted income to expenses. Motion to approve the draft 2024 budget as edited with estimated total at \$580,959.38 made by Chase, 2nd by Kelley. Motion passed.

Motion to adjourn the meeting made by Chase, 2nd by Lynn. Motion passed.

Meeting adjourned at 7:18 p.m.

Ashley Score
Clerk/Treasurer,
Town of Sherman